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Governor

BOYD K. RUTHERFORD
Lt. Governor

KENNETH C. HOLT
Secretary

ELLINGTON CHURCHILL, JR.
Deputy Secretary

Questions and Answers, No. 2

Request for Proposals (RFP) No. S00R6400006

CUSTOMER INVESTMENT FUND
MULTIFAMILY HOUSING ENERGY EFFICIENCY RETROFIT:
PROJECT MANAGEMENT, ENERGY EFFICIENCY AUDITING AND QUALITY
CONTROL, AND TRAINING SERVICES

April 21, 2016

The following Q&A is provided for informational purposes only. It is *not* an amendment to the RFP.

Vendor Question

Does the Living Wage law apply to this contract? Under the Department of Labor, Licensing and Regulation's Living Wage site (<https://www.dllr.state.md.us/labor/prev/livingoverview.shtml#services>), it states, "However, services NOT included are...energy performance contracts..." Please clarify.

On the Financial Proposal Form, should the price for any training module include the cost of proctored written and field exams, or just the cost of instruction?

A training classroom is necessary for the portion of the training that should occur in a facility. Who provides the location and the facility?

DHCD Answer

Yes, it does. This is not an energy performance contract.

The bid cost is for the development of the curriculum including materials, administration, and performance of the scope. The scope of the work for training shall include the availability to perform BPI proctoring of BPI-written exams and field testing.

The standard BPI test fees, which include proctoring, will be prepaid on a case-by-case basis for participants that complete a course and wish to take the tests. BPI pays the proctor from the testing fees. All testing will be for established BPI certifications only.

The building owner agrees to allow training to occur on-site. Reasonable seating shall be coordinated with the Project Manager. If there is no suitable area to perform the training on-site, such as a vacant unit or community area, a conference room in a State facility may be reserved. All attendees must have proper identification and must be accompanied by a state employee. Scheduling well in advance is required.





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Page Two, Q&A No. 2
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May the references requested in section 2.1.3 be the same references as listed in section 4.4.2.9?

Per section 4.4.2.9: “References used to meet any Offeror Minimum Qualifications (see Section 2) may be used to meet this request.”

The references may be the same for both the Key Personnel and the Entity. The reference list should identify one, two, or all of the covered service categories for each Key Personnel or Entity.

The acceptable time frame shall include work performed any time over the past five years for both 2.1.3 and 4.4.2.9.

